



Stark County Board of Commissioners Local Emergency Planning Committee

4500 Atlantic Blvd. NE (LL) - Canton, OH 44705

Phone: 330-451-3907 Fax: 330-451-3934

24-Hour Release: 330-451-3911

MEETING MINUTES

Meeting Type: Executive Board

Meeting Date: 1/16/2025

Chairperson: Tom Burgasser

Meeting Time: 2:00 PM

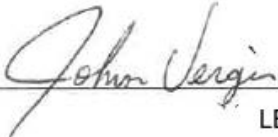
TOPIC/SPEAKER	DISCUSSIONS, PROBLEMS IDENTIFIED, CONCLUSIONS, & RECOMMENDATIONS	ACTION TAKEN/FOLLOW-UP/ MOTION
Call Meeting to Order	Meeting called to order by Tom Burgasser at 2:05 PM.	
Approval of Minutes	The September 12, 2024, LEPC Executive Board meeting was exclusively an executive session with no action taken.	
Financial Report	Tim Warstler reported on the financial status of the LEPC. There is a current cash balance of \$181,323.70 and the year-to-date expenditures total \$4,793.38. Motion to approve the financial status report by Derrick Loy and seconded by Commissioner Regula.	Motion by: Derrick Loy Seconded by: Commissioner Regula Motion Approved
	The LEPC grant funding request was circulated and acknowledged as signed by Patricia Crookston. Report out will be given to full committee on January 29th.	
	The LEPC laptop internal battery is no longer providing power to the 2016 model computer. The battery will not keep basic hardware settings like time and date. Tim Warstler made a motion to approve up to \$2,100.00 to replace the LEPC laptop. Commissioner Regula seconded the motion. Report out will be given to full committee on January 29th.	Motion by: Tim Warstler Seconded by: Commissioner Regula Motion Approved
Business: Executive Board Report	No new business.	
Information Coordinator Report	The drafted 2024 Annual LEPC Report was presented to the group. No changes or additions were suggested. The report will be given to the full committee. Ended 2024 with 11 spill reports and 20 right-to-know or FOIA requests. Year-to-date, we have received 2 spill reports, and 1 FOIA request. A press release went out to remind facilities to report their chemicals. Also, email reminders were distributed to current Tier II reporting facilities. We have received 2 CROs (Cessation of Regulated Operations), one from Anheuser-Busch and the other Jewel Acquisition, LLC. The SIT visited the MPLX East Sparta station on December 12, 2024. Matthew Wall is the area manager for the pipeline and plans to attend the full committee meeting on the 29th. The pipeline will host the full committee's April 30th meeting at 8930 Maplehurst Ave SE, East	

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	Sparta, OH 44626. This will be an in-person meeting only. There will be no teams or zoom available.	
Emergency Coordinator Report	Tim Warstler presented the LEPC Bylaws and suggested a full committee, 10-year review. The bylaws will be distributed during the January 29 th meeting for review.	
Public Comments	None.	
Commissioner's Comments	Commissioner Regula spoke about the renovation for the county jail. The project is moving forward and going out for bid sometime this coming spring. A work session will start soon.	
Good of the Order	Tim Warstler reported interviews for the EMA Deputy Director position have been completed.	
Next Meeting	The next meeting of the LEPC Executive Board will be Thursday, April 17 th at 2:00 PM in EOC 2.	
Adjournment	Tom Burgasser entertained a motion from the floor to adjourn the meeting. Motion made by Commissioner Regula. Seconded by Tim Warstler. Meeting adjourned at 2:40 PM.	Motion by: Commissioner Regula Seconded by: Tim Warstler Motion Approved


 LEPC Secretary


 Date

MEETING ATTENDANCE											
Meeting Type: Executive Board						Chairperson: Tom Burgasser					
Meeting Date: 1/18/2024						Meeting Time: 2:00 PM					
#	LEPC Members	Yes	No	Ex.	Representative	#	LEPC Members	Yes	No	Ex.	Representative
1.	Crookston, Patty	X				6.	Regula, Richard (Comm.)	X			
2.	Burgasser, Tom	X				7.	Vergis, John			X	
3.	Gronow, Steve			X		8.	Warstler, Tim	X			
4.	Loy, Derrick	X				9.	Wood, Douglas	X			
5.	Pattison, Robert			X							

#	Guest Name	Agency/Company	#	Guest Name	Agency/Company
1.			11.		
2.			12.		
3.			13.		
4.			14.		
5.			15.		
6.			16.		
7.			17.		
8.			18.		
9.			19.		
10.			20.		